



Position: Gardener/Curator

Tenure: Full Time – Ongoing - School Services Officer, Cat A, Level 1-1

Salary and Conditions:

Terms and conditions are as per the Catholic Education Multi Enterprise Agreement 2018.

Organisational Context:

Monivae College is a secondary Catholic co-educational day and boarding school welcoming to everyone. Inspired by the vision, spirituality and ethos of the Missionaries of the Sacred Heart students are at the heart of all that we do. We nurture academic achievement, faith, resilience, empathy, personal and physical growth to develop our students to the best of their abilities which reflects Gods love for all.

The Gardener/Curator role consists of a wide variety of duties including providing a high level of care in maintaining and developing the College & St Mary's Primary school grounds and delivering the best possible outcomes in the delivery of cricket pitches. The Gardener/Curator is expected to be part of a positive and cohesive team within the School.

Monivae College as a Catholic school is a place where the sacred dignity of each person is recognised, respected ad fostered. Monivae College takes an integrated and collaborative approach to building and strengthening a safe and respectful school community which is safe for children and young people.

Organisational Relationship:

Reports to: Principal, Business Manager, Assistant Business Manager

Internal: Grounds and Maintenance Team and Principal of St Mary's Primary School

External: Relevant Cricket & other Organisations and Contractors

Review:

This position description is intended as a framework for professional review. As Monivae College evolves to meet the changing needs of our learning community, so will the roles required of its entire staff. As such, staff should be aware that this document is not intended

to present the role in which the occupant will perform in perpetuity. This role statement is intended to provide an overall view of the incumbent's role as at the date of engagement.

Position Objectives:

The Gardener/Curator will deliver a high level of expertise and outcomes regarding the turf upkeep, cricket pitch preparation, maintenance and establishment of the College & St Mary's Primary School grounds.

The main areas of responsibility are the following:

1. Develop and maintain the College oval and pitches and grounds to a high standard
2. Develop and maintain St Mary's Primary school grounds to a high standard
3. Supervise machinery maintenance, supplies and services
4. Operating within a budget
5. Develop a mowing program

Specific Responsibilities:

The Greenkeeper/Curator is responsible for:

- Maintenance and preparation of all ovals and their surrounds
- Maintenance and upkeep of all lawns and gardens
- Establishing and maintaining turf wickets by watering, over sowing or over seeding, and repairing damage
- Mowing, rolling and levelling turf
- Pegging and marking out lines and logos, installing nets, posts and stumps, and placing other sports equipment on playing areas
- Use of commercial tools, operating and maintaining hand and power-driven equipment such as mowers, rollers and line marking equipment
- Maintaining existing cricket wickets
- Maintaining fences, paths and buildings when required

Qualifications, Skills and Experience:

Essential:

- Ability to demonstrate a commitment to the Catholic Ethos and values of the College
- Demonstrated ability to carry out the role
- Must hold or be willing to obtain a Working with Children Check and undergo a National Police Check
- Familiarity with obligations relating to child safety and understanding of child safety
- Physical capabilities to cope with strenuous workload and manual handling
- Current Drivers Licence

Desirable:

- Previous experience as a Gardener, Greenkeeper or Curator
- Experience in preparing cricket pitches
- Experience in the use of Greenkeeping tools and machinery
- Knowledge and understanding of health and safety requirements